

Friendship Cluster Union Action Plan

by

**Chandra Kamal Bezbaruah College, Teok,
Jorhat Kendriya Mahavidyalaya, Jorhat**

and

Amguri College, Amguri

15th November, 2021

INTRODUCTION

“Clusters promote both competition and cooperation. Rivals compete intensely to win and retain customers. Without vigorous competition, a cluster will fail. Yet there is also cooperation, much of it vertical, involving companies in related industries and local institutions. Competition can coexist with cooperation because they occur on different dimensions and among different players.” (Michael Porter, 1998). We, the authorized persons of Chandra Kamal Bezbaruah College, Teok, Jorhat Kendriya Mahavidyalaya, Jorhat and Amguri College, Amguri solemnly resolve to carry out various programmes as spelt out in detail under the scope of the programme dedicated to the welfare of the institution in general and students in particular. Hence, an Action Plan has been taken for execution in cluster approach based on principles mainly of integration (of activities) and collaboration (of members) for mutual benefit. MOU for exchange of cluster activities related to academic, IIC, and entrepreneurship development for the participating institutions will be concluded.

I. Objectives:

- i. To design work structure and organize mechanism of the institutions to monitor, exchange and evaluate the outcome of the activities.**
- ii. To exchange knowledge, resources and skills for holistic development of the participating Institutions.**
- iii. To act as a space provider for skill development and creation of skilled work force by undertaking training, research and extension programmes with a vision to guide and drive the society and to march towards achieving the goal of a self reliant and sustainable institution.**
- iv. To take appropriate measures for promoting innovation in teaching learning process, in inter disciplinary studies and research.**
- v. To establish linkages amongst institutions for promotion of entrepreneurial skills, innovation and digital pedagogy, to adopt innovative methods for the advancement of the institutions.**
- vi. To pay special attention to the socio cultural development and welfare of the local community.**

vii. To inculcate multidisciplinary activities among the participating institutions.

II. Plan of Action:

- **Mutual exchange of faculty members and students**
- **To share resources among the institutions**
- **To develop capacity building programme**
- **To provide opportunity for peer learning and support**
- **Skill development and creation of skilled workforce by initiating training and research**
- **Promoting innovation in teaching learning process**
- **Promotion of entrepreneurial skills**
- **To adopt community development programmes.**

III. The Clustering Approach Requires:

- **Consensus on Key issues**
- **Collaboration at multiple levels**
- **Wide involvement**

IV. Implementation of Cluster Approach:

- **There should be a coordinator for each cluster. The coordinator will be responsible for monitoring the programmes and providing logistic support to the teachers. The coordinators will play key roles in building up the internal resource team for execution of the cluster activities adopted by the participating institutions. There should be a support team to review the reports prepared by the cluster coordinators on the basis of the performance of their clusters.**

V. Support Systems:

- **Monthly meetings should be conducted by the coordinators to help the associating teachers to clarify queries if any to share their difficulties and challenges and to provide an opportunity for the teachers to share their progress, ideas and innovations.**

VI. Quarterly Meeting:

- Each cluster will call a quarterly meeting which will provide an opportunity to analyze the activities and to plan for the future. The coordinators will place the action plan reports in this meeting and on the basis of the outcome, necessary roadmaps will be prepared.

VII. Annual Plan

- After scrutinizing the quarterly plan, the cluster coordinators committee will formulate the plan and policies to execute the new ideas and plans so that the institutions can reach their goals by offering excellent service to the students and neighboring society.

VIII. Organizing Structure

A.

1. Central Monitoring Committee

- a. Principals & Coordinator IQAC**

2. Central Executive Committee

- a. Chairman - One year Tenure**

Asfia Sultana, Principal, Amguri College

- b. Vice – Chairman - Vice Principal / Rector (Tenure one year)**

3. Secretary -One Year Tenure

To be nominated by the concerned college

B. Central Committee

1.

- IQAC Coordinators , Cluster Coordinator**

To be nominated by the principal.

- 3 Coordinators from each college to be nominated by the principal.**

2. Treasurer 3 (one each from the participating institutions).

- The tenure will be 5 years for treasurer. Treasurer to be nominated by the principal of the concerned college.**

3. Special invitee as and when required. Cluster members to be nominated within 15 days by the principal and the first meeting of the committee to be convened by December 15th 2021.

4. Account to be opened in the name. “Friendship Cluster Union” to be operated by the treasurer’s.

5. Publicity committee, (Tenure two years)

- Two members from each institution to be nominated by the Principal.


C. Event Capturing and Preparation Committee (Tenure two years).

Two members from each institution are to be nominated by the principal. The custodian of all the records and seals will be the secretary of the committee. The custodian of the MOU will be the principal of the institution.

We have solemnly affirmed to act together and carry out the plan and programmes with co-operation in the coming years, from the date of signing the Memorandum of Understanding.


1. Principal

Principal
Amguri College, Amguri


2. Principal

C.K.B College, Teok



3. Principal

Principal & Secretary
Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat- 10


**Coordinator, IQAC
Amguri College**

Amguri
Co-ordinator
IQAC
Amguri College, Amguri


**Coordinator, IQAC
C.K.B. College, Teok**


**Coordinator, IQAC
Jorhat Kendriya
Mahavidyalaya
Jorhat**

15th November, 2021